

# AGENDA

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**Meeting:** Electoral Review Committee

**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Tuesday 24 March 2020

**Time:** 4.00 pm

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Ian Blair-Pilling

Cllr Clare Cape

Cllr Richard Clewer (Chairman)

Cllr Gavin Grant (Vice-Chairman)

Cllr Ian McLennan

Cllr Christopher Newbury

Cllr Ashley O'Neill

Cllr Jonathon Seed

Cllr Stuart Wheeler

Cllr Graham Wright

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## Substitutes:

Cllr Peter Fuller

Cllr Ruth Hopkinson

Cllr Nick Murry

Cllr Jacqui Lay

Cllr Ricky Rogers

Cllr Ian Thorn

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*Due to the current coronavirus situation the council is continually reviewing its approach to forthcoming meetings. Please check [this page](#) on a regular basis as meeting arrangements may change at short notice, and familiarise yourself with information on the coronavirus at the website <http://www.wiltshire.gov.uk/public-health-coronavirus>*

*If you are a member of the public that wishes to attend this meeting in person, please contact the officer named on this agenda to confirm your intentions, please observe government guidance and do not attend this meeting if you are presenting symptoms and/or have been advised to self-isolate. The current NHS guidance regarding isolation and social distancing can be found [here](#). At this time please be advised the preferred method of public participation is via written statements and questions submitted in writing to be considered at the meeting.*

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## Part I

*Items to be considered when the meeting is open to the public*

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (Pages 5 - 8)

To approve and sign the minutes of the meeting held on 30 January 2020.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

Updated 19 March

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Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item.

Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 17 March 2020 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 19 March 2020. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Community Governance Review 2019/20** (*Pages 9 - 654*)

To consider making provisional draft recommendations for the areas included within the Community Governance Review 2019/20.

7 **Date of the Next Meeting**

To confirm the date of the next scheduled meeting as 25 June 2020.

8 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**Part II**

*Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.*